



## Erasmus<sup>+</sup> Programme

– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014/2020

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)
<b>Universidad Politécnica de Madrid</b> – ETS Ingeniería y Sistemas de Telecomunicación ( <b>Technical University of Madrid</b> – School of Telecommunications and Systems Engineering)	<b>E MADRID 05</b>	<b><u>Erasmus Institutional Coordinator:</u></b> Prof. Alberto Almendra international.europe@upm.es www.upm.es  <b><u>School Coordinator, ETSIST</u></b> Prof. Rafael Herradón movilidad@euitt.upm.es www.etsist.upm.es Tel. +34 91 336 7774
<b>Hochschule Mannheim</b> <b>Mannheim University of Applied Sciences</b>	<b>D MANNHEI03</b>	<b><u>Erasmus Institutional Coordinator:</u></b> Aleksandra Rudzinska-Czogalla (LL.M.) E-mail: a.czogalla@hs-mannheim.de International Office Paul-Wittsack-Str. 10, D-68163 Mannheim Tel. + 49 621 292 6876, Fax + 49 621 292 6449 <a href="http://www.hs-mannheim.de/internationales/international-office.html">http://www.hs-mannheim.de/internationales/international-office.html</a> <b><u>Departmental Coordinator:</u></b> Ms Yolanda Mateos-Ortega E-mail: y.mateos@hs-mannheim.de Hochschule Mannheim, Fakultät für Informationstechnik Paul-Wittsack-Straße 10, D - 68163 Mannheim Tel.: +49 621 292 6320

## B. Mobility numbers per academic year

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle [1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Total Number of students/Total number of months	
					Student Mobility for Studies	Student Mobility for Traineeships
E MADRID 05	D MANNHEI03	061	Electronics, Telecommunication Engineering	1 <sup>st</sup> , 2 <sup>nd</sup>	4x6=24	-
D MANNHEI03	E MADRID 05	061	Electronics, Telecommunication Engineering	1 <sup>st</sup> , 2 <sup>nd</sup>	4x6=24	-

FROM	TO	Subject area code [ISCED]	Subject area name	Total Number of staff mobility/Total number of days	
				Staff Mobility for Teaching	Staff Mobility for Training
E MADRID 05	D MANNHEI03	061	Electronics, Telecommunication Engineering	1 person for 1-6 weeks	1 person
D MANNHEI03	E MADRID 05	061	Electronics, Telecommunication Engineering	1 person for 1-6 weeks	1 person

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
E MADRID 05		SPANISH	ENGLISH	B1 SPANISH	B2 ENGLISH
D MANNHEI 03		GERMAN	ENGLISH	GERMAN A2/B1* ENGLISH B1	B1 GERMAN OR B2 ENGLISH

\* At the Mannheim University of Applied Sciences the incoming students for the autumn term should have the language skills level of A2 and attend the mandatory German Intensive Language Course (start at the beginning of September). Incoming students for the spring term should have the language skills level of B1.

## D. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Winter term [month]	Summer term [month]
E MADRID 05	June 10 <sup>th</sup>	December 1 <sup>st</sup>
D MANNHEI 03	May 31 <sup>st</sup>	November 30 <sup>th</sup>

2. The receiving institution will send its decision **within 4 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI.
4. **Termination of the agreement:** The agreement will become operative on the date of signature of both universities and shall remain in force for a period of three years. If neither organisation gives written notice to the other at least till 1<sup>st</sup> September 2016 (will only take effect as of 1<sup>st</sup> September 2017), the agreement shall be automatically extended for another three year period. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## E. Information

### 1. Grading systems of the institutions

#### Grading Scale at ETSIS Telecomunicación-UPM:

9 - 10	Excellent	Excellent performance
8 – 8.9	Very good	Significantly above average performance
7 – 7.9	Good	Above average performance
6 – 6.9	Satisfactory	Average performance
5 – 5.9	Sufficient	Performance that, in spite of its shortcomings, still satisfies the minimum requirements.
4 – 4.9	Fail	Inadequate performance (Credit is not earned.).
0 – 3.9		

#### Grading Scale at Mannheim University of Applied Sciences:

1.0	Excellent	Excellent performance
1.3 – 1.5	Very good	Significantly above average performance
1.7 – 2.3	Good	Above average performance
2.7 – 3.3	Satisfactory	Average performance
3.7 – 4.0	Sufficient	Performance that, in spite of its shortcomings, still satisfies the minimum requirements.
4.1 – 6.0	Fail	Inadequate performance (Credit is not earned.)

	E MADRID 05	D MANNHEI 03
WWW for Incoming Students	<a href="http://www.etsist.upm.es/redsocial/movilidad/incoming-students">http://www.etsist.upm.es/redsocial/movilidad/incoming-students</a>	<a href="http://www.hs-mannheim.de/internationales/international-office/internationale-studierende/erasmus-incomings.html">http://www.hs-mannheim.de/internationales/international-office/internationale-studierende/erasmus-incomings.html</a>

WWW Course Catalogue		<a href="http://www.hs-mannheim.de/studierende/stundenplaene.html">http://www.hs-mannheim.de/studierende/stundenplaene.html</a>
Housing <sup>1</sup>	<a href="http://www.etsist.upm.es/estudiantes/servicios/alojamiento">http://www.etsist.upm.es/estudiantes/servicios/alojamiento</a> <a href="http://www.aluni.net/">http://www.aluni.net/</a>	Contact: Ms Edith Krauth International Office
Contact details	movilidad@euitt.upm.es info@aluni.net	e.krauth@hs-mannheim.de
WWW Visa Information <sup>2</sup>	erasmus@upm.es	<a href="http://www.auswaertiges-amt.de/DE/EinreiseUndAufenthalt/Visabestimmungen_node.html">http://www.auswaertiges-amt.de/DE/EinreiseUndAufenthalt/Visabestimmungen_node.html</a>
WWW Insurance Information <sup>3</sup>	erasmus@upm.es European Health Insurance Card <a href="http://www.centrossanitarios.sanidadmadrid.org">www.centrossanitarios.sanidadmadrid.org</a>	Contact: Ms Edith Krauth International Office e.krauth@hs-mannheim.de
WWW Students and Staff with Disabilities Contact details		<a href="http://www.hs-mannheim.de/organisation-und-gremien/beauftragte/beauftragter-fuer-studierende-mit-behinderung-oder-chronischer-erkrankung.html">http://www.hs-mannheim.de/organisation-und-gremien/beauftragte/beauftragter-fuer-studierende-mit-behinderung-oder-chronischer-erkrankung.html</a> Prof. Dr. med. Manfred Oster m.oster@hs-mannheim.de

#### E. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature <sup>4</sup>
<b>E MADRID05</b>	Prof. Rafael Herradón School Coordinator  Prof. Alberto Almendra Erasmus Institutional Coordinator	12 FEB. 2014	
<b>D MANNHEI03</b>	<b>ALEKSANDRA RUDZINSKA-CZOGALLA (LL.M.)</b>  Erasmus International Coordinator	10.12.2013	<b>HOCHSCHULE MANNHEIM</b> International Office Paul-Wittsack-Str. 10 68163 Mannheim 

<sup>1</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>2</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>3</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>4</sup> Scanned signatures are accepted