



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021²

between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDAD POLITÉCNICA DE MADRID	E MADRID05	Prof. Alberto Almendra, Erasmus Institutional Coordinator, c/ Ramiro de Maeztu, 7. 28040 Madrid. Spain. ☎ : +34 91 336 3660 ☎: +34 91 336 3664. ✉: international.europe@upm.es	www.upm.es
Université Lille 1 - Sciences et Technologies	F LILLE01	Véronique Level Erasmus Institutional Coordinator Service Relations Internationales Cité Scientifique, 59655 Villeneuve d'Ascq - France Tel : +33 3 20 43 66 51 Fax : +33 3 20 43 40 03 ✉: international@univ-lille1.fr	www.univ-lille1.fr

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmu s code of the sendin g instituti on]	TO [Erasmu s code of the receivin g institutio n]	Subject area code *[ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods [total number of months of the study periods or average duration*]	Student Mobility for Studies	Student Mobility for Traineeships *
ES/F	F/ES	52	ETSI Industrielles Engineering, Technology Université Lille 1 - Sciences et Technologies - IUT 'A'	1 st , 2 nd	2x9= 18		
ES/F	F/ES	523	ETSI Telecommunicación Université Lille 1 - Sciences et Technologies – Telecom Lille	1 st , 2 nd	3x12 = 36 2x12 = 24		
ES/F	F/ES	523	ETS de Ingeniería y Sistemas de Telecomunicación (former EUIT Telecomunicación) Telecomm&Electronic Eng. Université Lille 1 - Sciences et Technologies – Telecom Lille	1 st	2x9 = 18		
ES/F	F/ES	481	ETS de Ingenieros Informáticos (former Facultad Informática) Computer Sciences Mathematics Université Lille 1 - Sciences et Technologies – Computer Science department	1 st , 2 nd	2x12 = 24		
ES F	F ES	48	ETS de Ingeniería de Sistemas Informáticos (former EU Informática) Informatics Université Lille 1 - Sciences et Technologies – Computer Science department	1 st	3x6 = 18 2x6 = 12		

[^{*}Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name * [total number of days of teaching periods or average duration *]	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
E MADRID05	F LILLE01	523	Electronic Engineering	1 teacher 1w. 8h.	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ^b	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E MADRID05		Spanish		A2-B1 B1 (ETSI) B1 (ETSIINF)	B2
F LILLE01	all	French	English (only applies if selected courses are taught in English)	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. [Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

F LILLE01 : Lille 1 University student disabilities' service, offer of the assistance and organize, if required, assistance or possible timetable adjustments, to allow disabled students to complete their exchange's period in the best possible conditions.

^b For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E MADRID05	10, June 30, April (ETSI)	1, December 15, November (ETSI)
F LILLE01	Receiving application: 1st of June	Receiving application: 15th of November

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Grading system UPM: 0-4 fail; 5-6 pass; 7-8 good; 9 very good; 10 honour

F LILLE01 : http://ci.univ-lille1.fr/english_version/studying_at_lille_1/ects.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID 05	erasmus@upm.es	http://www.upm.es/institucional/Estudiantes/Atencion/TramitacionVisados
F LILLE01	international@univ-lille1.fr	http://ci.univ-lille1.fr/english_version/studying_at_lille_1/uk_etre_etudiant_a_lille_2.php#formalite

⁷ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID05	erasmus@upm.es +34-91-3367986	. European Health Insurance Card www.centrossanitarios.sanidadmadrid.org . International Mobility (15 €) http://www.upm.es/institucional/Estudiantes/Seguros/SeguroMovilidadInternacional
F LILLE01	international@univ-lille1.fr	http://ci.univ-lille1.fr/english_version/studying_at_lille_1/uk_etre_etudiant_a_lille_2.php#secu

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID 05	erasmus@upm.es +34-91-3367986	http://www.upm.es/internacional/Students/Student+Attention/ddeebfdf03a97210VgnVCM10000009c7648aRCRD
F LILLE01	Fabienne Dernoncourt : fabienne.dernoncourt@univ-lille1.fr	http://ci.univ-lille1.fr/english_version/studying_at_lille_1/accommodation.htm

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
E MADRID 05	Prof. Alberto Almendra Erasmus Institutional Coordinator	12 FEB. 2014	
F LILLE01	Véronique Level Erasmus Institutional Coordinator Université Lille 1 – Sciences et Technologies	11/02/2014	

⁸ Scanned signatures are accepted

**Université Lille 1
F LILLE01**
Charter number : 28539-IC-1-2007-1-FR-ERASMUS-EUCX-1

Information sheet 2013/2014

Central office:

www.univ-lille1.fr;
<http://ci.univ-lille1.fr>

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e-mail: veronique.level@univ-lille1.fr

Contact person : Laure BARRETEAU
Bâtiment A3, Cité Scientifique, 59655 Villeneuve d'Ascq cedex, France
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e-mail: laure.barreteau@univ-lille1.fr

Faculties:

Mathematics :
<http://www.univ-lille1.fr/math>

ERASMUS subject area code :
461 Mathematics
462 Statistics

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e-mail: marie-francoise.barme@univ-lille1.fr

**Mechanics, Mechanical Engineering,
Civil Engineering :**

ERASMUS subject area code :
582 Civil Engineering
521 Mechanical Engineering

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Physics :
<http://www.univ-lille1.fr/physique>

ERASMUS subject area code :
441 Physics

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Chemistry
<http://chimie.univ-lille1.fr/>

ERASMUS subject area code :
442 Chemistry

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Biology
<http://www.univ-lille1.fr/ufrbio/>

ERASMUS subject area code :
421 Biology

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Earth Science
<http://www.univ-lille1.fr/geosciences>

ERASMUS subject area code :
443 Geology

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Engineering (Polytech'Lille)
<http://www.polytech-lille.fr>

ERASMUS subject area code :
62 Agricultural sciences
52 Engineering, Technology
521 Mechanical Engineering
522 Electrical Engineering
582 Civil Engineering
523 Electronic Engineering,
Telecommunications
543 Materials Science
48 Informatics, Computer Science

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Engineering in Telecommunications
(Telecom Lille 1)
<http://www.telecom-lille1.eu>

ERASMUS subject area code :
523 Electronic Engineering,
Telecommunications

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Computer Science
<http://www.fil.univ-lille1.fr>

ERASMUS subject area code :
48 Informatics, Computer Science

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Electronic Engineering, Electrical Engineering and Automatic Control Engineering
<http://www.iemn.univ-lille1.fr>

ERASMUS subject area code :
52 Engineering, Technology
522 Electrical Engineering
523 Electronic Engineering,
Telecommunications

Technologies (IUT)
<http://www-iut.univ-lille1.fr>

ERASMUS subject area code :
6202 Food Sciences and Technology
340 Business Studies, Management Science
521 Mechanical Engineering
522 Electrical Engineering
523 Electronic Engineering,
Telecommunications
48 Informatics, Computer Science
421 Biology
441 Physics
442 Chemistry

Business Administration (IAE)
<http://www.iae.univ-lille1.fr>

ERASMUS subject area code :
340 Business Studies, Management Science
342 Marketing and Sales Management
32 Communication and Information Sciences

Faculty of Economics and Social Sciences
<http://www.univ-lille1.fr/ecoso>

ERASMUS subject area code :
340 Business Studies, Management Science
342 Marketing and Sales Management
310 Social Sciences
314 Economics

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Sociology
<http://www.univ-lille1.fr/ecoso>

ERASMUS subject area code :
312 Sociology
310 Anthropology

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Geography
<http://www.univ-lille1.fr/geographie>

ERASMUS subject area code :
581 Architecture, Urban and Regional Planning

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