



**Erasmus+ Programme**  
**Key Action 1 - Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**  
**Inter-institutional<sup>1</sup> agreement 2015-2020[21]<sup>2</sup>**  
**between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
Budapest University of Technology and Economics. Faculty of Electrical Engineering and Informatics	HU BUDAPES02	Gabriella ZSADÁNYI, Erasmus Office (agreements, admission) E-mail: erasmus@kth.bme.hu Tel.: +36 1 463 1622 Fax: +36 1 463 2550 Admitted incoming students: Central Academic Office, <a href="mailto:incoming@kth.bme.hu">incoming@kth.bme.hu</a>  Dr. László Számel Faculty Coordinator <a href="mailto:szamel.laszlo@vet.bme.hu">szamel.laszlo@vet.bme.hu</a>	<a href="http://kth.bme.hu/en/oie/">kth.bme.hu/en/oie/</a>  <a href="http://www.vik.bme.hu/en/education/exchange/690/">www.vik.bme.hu/en/education/exchange/690/</a>
Universidad Politécnica de Madrid. ETS Ingeniería y Sistemas de Telecomunicación (Technical University of Madrid. School of Telecommunications Systems and Engineering) (ETSIST)	E MADRID05	Prof. Alberto Almendra Erasmus Institutional Coordinator <a href="mailto:international.europe@upm.es">international.europe@upm.es</a>  Prof. Rafael Herradón School Coordinator, ETSIST <a href="mailto:movilidad@etsist.upm.es">movilidad@etsist.upm.es</a> +34 91 336 7774	<a href="http://www.upm.es">www.upm.es</a>  <a href="http://www.etsist.upm.es">www.etsist.upm.es</a>

**B. Mobility numbers<sup>4</sup> per academic year**

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration *]	Student Mobility for Traineeships *
HU BUDAPES02	E MADRID05	0714/061	Telecomm. & Electronics Eng.	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 10 = 20	--
E MADRID05	HU BUDAPES02	0714/061	Telecomm. & Electronics Eng.	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 10 = 20	--

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
HU BUDAPES02	E MADRID05	0714/061	Telecomm. & Electronics Eng.	1teacher 1w. 5h.	

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



E MADRID05	HU BUDAPES02	0714/061	Telecomm. & Electronics Eng.	1teacher 1w. 5h.	
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[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU BUDAPES02	0714	English	Hungarian	B2 EN	B2 EN
E MADRID05	0714	Spanish	English	B1 Spanish	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

HU BUDAPES02	No late applications are accepted. Applying online is compulsory: <a href="http://www.kth.bme.hu/en/oie/exchange/erasmus_and_other%20exchange/">http://www.kth.bme.hu/en/oie/exchange/erasmus_and_other%20exchange/</a> Thesis/projects have to be arranged before arrival. Master students need to send a bachelor certificate OR a transcript of records with 180 ECTS credits.
E MADRID05	

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU BUDAPES02	Nomination: 15 May Application: 31 May	Nomination: 15 November Application: 30 November
E MADRID05	June 1 <sup>st</sup>	December 1 <sup>st</sup>

2. The receiving institution will send its decision within four weeks.
3. A Transcript of Records will be issued by the receiving institution no later than four weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement  
In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### F. Information

#### 1. Grading systems of the institutions

HU BUDAPES02	5 >> A, B (excellent, very good); 4 >> C (good); 3 >> D (satisfactory); 2 >> E (pass); 1 >> F (fail)
E MADRID05	9 - 10 Excellent Excellent performance
	8 - 8,9 Good Above average performance
	7 - 7,9 Good Above average performance
	6 - 6,9 Pass Average performance
	5 - 5,9 Pass Performance that, in spite of its shortcomings, still satisfies the minimum requirements.
	4 - 4,9 Fail Inadequate performance (Credit is not earned).
0 - 3,9 Fail Inadequate performance (Credit is not earned).	

#### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES02	<a href="http://www.bmbah.hu/index.php?option=com_k2&amp;view=item&amp;layout=item&amp;id=70&amp;Itemid=824&amp;lang=en#">http://www.bmbah.hu/index.php?option=com_k2&amp;view=item&amp;layout=item&amp;id=70&amp;Itemid=824&amp;lang=en#</a>	
E MADRID05	No VISA required as an EU national.	

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

	<a href="mailto:erasmus@upm.es">erasmus@upm.es</a>	
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### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES02	EU health insurance card is accepted. For non-EU students, a valid health insurance is required for enrolment and can be purchased after arrival in Hungary, for approx. 107 € per semester.	
E MADRID05	<a href="mailto:erasmus@upm.es">erasmus@upm.es</a>	<ul style="list-style-type: none"> <li>. European Health Insurance Card <a href="http://www.centrossanitarios.sanidadmadrid.org">www.centrossanitarios.sanidadmadrid.org</a></li> <li>. Insurance Policy for international mobility (19€) <a href="http://www.upm.es/institucional/Estudiantes/Seguros/SeguroMovilidadInternacional">http://www.upm.es/institucional/Estudiantes/Seguros/SeguroMovilidadInternacional</a></li> </ul>



### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES02	Erasmus Student Network of BME, <a href="mailto:flats@esn.bme.hu">flats@esn.bme.hu</a>	<a href="http://esn.bme.hu">esn.bme.hu</a> >>Accommodation
E MADRID05	<a href="mailto:movilidad@etsist.upm.es">movilidad@etsist.upm.es</a> <a href="mailto:info@aluni.net">info@aluni.net</a>	<a href="http://www.etsist.upm.es/estudiantes/servicios/alojamiento">http://www.etsist.upm.es/estudiantes/servicios/alojamiento</a> <a href="http://www.aluni.net/">http://www.aluni.net/</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup>
HU BUDAPES02	Peter Moson Institutional Erasmus coordinator	12/06/2015	
E MADRID05	Prof. Rafael Herradón School Coordinator  Prof. Alberto Almendra Erasmus Institutional Coordinator	25 JUN. 2015	

<sup>6</sup> Scanned signatures are accepted