



**Erasmus+ Programme**  
**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**  
**Inter-institutional agreement 2014-20[21]**  
**between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Adam Mickiewicz University in Poznan. Faculty of Physics	PL POZNAN01	Krzysztof Grygiel, Ph.D., Deputy Dean Departmental Erasmus Coordinator ul. Umultowska 85, 61-614 Poznań, Poland Phone: +48 61 829 5151, Fax: +48 61 829 5155 email: <a href="mailto:grygielk@amu.edu.pl">grygielk@amu.edu.pl</a>	<a href="http://international.amu.edu.pl/">http://international.amu.edu.pl/</a> <a href="https://international.amu.edu.pl/amu-pie-short-courses2/amu-pie-short-courses">https://international.amu.edu.pl/amu-pie-short-courses2/amu-pie-short-courses</a> <a href="http://www.fizyka.amu.edu.pl/">http://www.fizyka.amu.edu.pl/</a>  <a href="http://www.fizyka.amu.edu.pl/index.php?option=com_content&amp;view=article&amp;id=41&amp;Itemid=49">http://www.fizyka.amu.edu.pl/index.php?option=com_content&amp;view=article&amp;id=41&amp;Itemid=49</a>
Universidad Politécnica de Madrid – ETS Ingeniería y Sistemas de Telecomunicación (Technical University of Madrid – School of Telecommunication Engineering and Systems)	E MADRID05	Prof. Alberto Almendra Erasmus Institutional Coordinator <a href="mailto:international.europe@upm.es">international.europe@upm.es</a>  Prof. Rafael Herradón School Coordinator, ETSIST <a href="mailto:movilidad@euitt.upm.es">movilidad@euitt.upm.es</a> +34 91 336 7774	<a href="http://www.upm.es">www.upm.es</a>  <a href="http://www.euitt.upm.es">www.euitt.upm.es</a>

**B. Mobility numbers per academic year**

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Total number of students	Total number of months
PL POZNAN01	E MADRID 05	523	Electronics&Telecommunications Engineering	1 <sup>st</sup> /2 <sup>nd</sup>	2	20
E MADRID 05	PL POZNAN01	523	Electronics&Telecommunications Engineering	1 <sup>st</sup> /2 <sup>nd</sup>	2	20

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [Total number of days of teaching periods or average duration *]	Staff Mobility for Training *
PL POZNAN01	E MADRID 05	523	Electronics&Telecommunications Engineering	1 teacher	1 week

E MADRID 05	PL POZNAN01	523	Electronics&Telecommunications Engineering	1teacher 1w. 5h.	
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[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL POZNAN01	222	POLISH	ENGLISH	B1 ENGLISH (for classes taught in English) B1 POLISH (for classes taught in Polish)	B1 ENGLISH
E MADRID05	222	Spanish	English	B1 Spanish	B2 English

PL POZNAN 01 For more details on the language of instruction recommendations, see the course catalogue of each institution : <https://international.amu.edu.pl/amu-pie-short-courses2/amu-pie-short-courses>, <https://ects.amu.edu.pl/en/>

### D. Additional requirements

PL POZNAN01	
E MADRID05	

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL POZNAN01	June	November
E MADRID 05	June 10th	December 1st

[\* to be adapted in case of a trimester system]

- The receiving institution will send its decision within 2-4 weeks after deadline.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
- Termination of the agreement

Termination of this Agreement or Changes in the data set above can be done annually, if communicated by November 1<sup>st</sup> in the preceding academic year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

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- The receiving institution will send its decision within 2 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
- Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

### F. Information

#### 1. Grading systems of the institutions

PL POZNAN01	A/5 EXCELLENT - outstanding performance B/4+ VERY GOOD - above the average standard with only minor errors C/4 GOOD - generally sound work with some minor errors D/3+ SATISFACTORY - fair but with a number of notable errors E/3 SUFFICIENT - fair but with significant shortcomings F/2FAIL
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E MADRID05	9 - 10	Excellent	Excellent performance
	8 - 8,9	Good	Above average performance
	7 - 7,9		
	6 - 6,9	Pass	Average performance
	5 - 5,9	Fail	Performance that, in spite of its shortcomings, still satisfies the minimum requirements.
	4 - 4,9		
0 - 3,9	Inadequate performance (Credit is not earned).		

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL POZNAN01	<a href="mailto:erasmus@amu.edu.pl">erasmus@amu.edu.pl</a>	<a href="http://www.poznan.uw.gov.pl/en">http://www.poznan.uw.gov.pl/en</a> <a href="http://www.msz.gov.pl/en/travel_to_poland/entering_poland/">http://www.msz.gov.pl/en/travel_to_poland/entering_poland/</a>
E MADRID 05	No VISA required as an EU national. <a href="mailto:erasmus@upm.es">erasmus@upm.es</a>	

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL POZNAN01	<a href="mailto:erasmus@amu.edu.pl">erasmus@amu.edu.pl</a>	<a href="http://www.erasmus.org.pl/coming-poland-formal-issues">http://www.erasmus.org.pl/coming-poland-formal-issues</a> <a href="https://www.ekuz.nfz.gov.pl/en/info_dla_uprawnionych_z_innych/geral-information-concerning-access-health-care-during-temporary-st">https://www.ekuz.nfz.gov.pl/en/info_dla_uprawnionych_z_innych/geral-information-concerning-access-health-care-during-temporary-st</a>
E MADRID 05	<a href="mailto:erasmus@upm.es">erasmus@upm.es</a>	European Health Insurance Card <a href="http://www.centrossanitarios.sanidadmadrid.org">www.centrossanitarios.sanidadmadrid.org</a> UPM Insurance Policy for international mobility (15C) <a href="http://www.upm.es/institucional/Estudiantes/Seguros/SeguroMovilidadInternacional">http://www.upm.es/institucional/Estudiantes/Seguros/SeguroMovilidadInternacional</a>

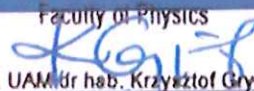

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL POZNAN01	<a href="mailto:erasmus@amu.edu.pl">erasmus@amu.edu.pl</a>	<a href="http://erasmus.amu.edu.pl">http://erasmus.amu.edu.pl</a>
E MADRID 05	<a href="mailto:movilidad@euitt.upm.es">movilidad@euitt.upm.es</a> <a href="mailto:info@aluni.net">info@aluni.net</a>	<a href="http://www.euitt.upm.es/estudiantes/servicios/alojamiento">http://www.euitt.upm.es/estudiantes/servicios/alojamiento</a> <a href="http://www.aluni.net/">http://www.aluni.net/</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

ul. Umultowska 85; 61-614 Poznań

Institution [Erasmus code]	Name, function	Date	Signature
PL POZNAN01	Prof. dr hab. Krzysztof Grygiel Erasmus Departmental Coordinator Faculty of Physics	14/11/2013	 Erasmus Departmental Coordinator Faculty of Physics prof. UAM dr hab. Krzysztof Grygiel
E MADRID 05	Prof. Rafael Herradón School Coordinator	18/11/2013	

	Prof. Alberto Almendra Erasmus Institutional Coordinator		
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26 NOV. 2013



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<sup>1</sup> Scanned signatures are accepted