



# Erasmus+ Programme

## Key Action 1

### – Mobility for learners and staff – Higher Education Student and Staff Mobility

## Inter-institutional agreement 2020/21 – 2021/22

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Universitatea Politehnica din București	RO BUCURES11	Faculty of Electronics, Telecommunication and Information Technology, Prof. Iulian NASTAC, vice-dean E-mail: <a href="mailto:iulian.nastac@upb.ro">iulian.nastac@upb.ro</a>  Faculty of Automatic Control and Computer Science Prof. Ioan SACALA E-mail: <a href="mailto:ioan.sacala@upb.ro">ioan.sacala@upb.ro</a>  ERASMUS+ Office Prof. Mircea EREMIA, ERASMUS Institutional Coordinator E-mail: <a href="mailto:erasmus@upb.ro">erasmus@upb.ro</a>	<a href="http://upb.ro/en/erasmus/student-mobility/">upb.ro/en/erasmus/student-mobility/</a>
Universidad Politécnica de Madrid  ETS Ingeniería y Sistemas de Telecomunicación (Technical University of Madrid – School of Telecommunications Systems and Engineering)	E MADRID05	Prof. Alberto Almendra Erasmus Institutional Coordinator <a href="mailto:international.europe@upm.es">international.europe@upm.es</a>  Prof. Antonio Pedrero School Coordinator, ETSIST <a href="mailto:movilidad.etsist@upm.es">movilidad.etsist@upm.es</a> +34 91 0673211 / 0	<a href="http://www.upm.es">www.upm.es</a>  <a href="http://www.etsist.upm.es">www.etsist.upm.es</a>

More contact and other information can be given in a separate info sheet accompanying this agreement.

### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of the calendar year (for the next academic year).

FROM	TO	Subject area code (ISCED)	Subject area name	Study cycle level	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeship
RO BUCURES11	E MADRID05	0714 / 061	Electronics & Automation / ICTs	1 <sup>st</sup> & 2 <sup>nd</sup>	2x10=20 months	
E MADRID05	RO BUCURES11	0714 / 061	Electronics & Automation / ICTs	1 <sup>st</sup> & 2 <sup>nd</sup>	2x10=20 months	

FROM	TO	Subject area code (ISCED)	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
RO BUCURES11	E MADRID05	0714 / 061	Electronics& Automation / ICTs	1 x 2-5 days	1 x 2-5 days
E MADRID05	RO BUCURES11	0714 / 061	Electronics& Automation / ICTs	1 x 2-5 days	1 x 2-5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area (optional)	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies / Traineeships	Staff Mobility for Teaching
RO BUCURES11	0714 / 061	English	French, German, Romanian	B2	B2
E MADRID05	0714 / 061	Spanish	English	Spanish B1 / English B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on Page 1).

### D. Additional requirements

**RO BUCURES11:**

**E MADRID05:**

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn semester	Spring semester
RO BUCURES11	June 30 <sup>th</sup>	November 30 <sup>th</sup>
E MADRID05	June 1	December 1

2. The receiving institution will send its decision within **4 weeks from the application deadline.**
3. A Transcript of Records with attendance dates will be issued by the receiving institution no later than **5 weeks after the assessment period** has finished at the receiving HEI. If the transcript is issued directly to the student, a scanned copy of the transcript of records will be sent to the international office of the sending institution.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.



## F. Information

### 1. Grading systems of the institutions

#### **RO BUCURES11:**

##### **Description of the institutional grading system:**

Individual course are graded on a scale of 1-10;

1-4 = fail;

5 = sufficient;

6 = satisfactory;

7-8 = good;

9 = very good;

10 = excellent.

The maximum final university grade is 10.

Language courses and laboratories are usually graded as "Approved", if passed.

#### **ECTS credits:**

1 full academic year = 60 credits

1 semester = 30 credits

#### **ECTS Grading scale:**

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	9	VERY GOOD - above the average standard but with some errors
C	7-8	GOOD - generally sound work with a number of notable errors
D	6	SATISFACTORY - fair but with significant shortcomings
E	5	SUFFICIENT - performance meets the minimum criteria

#### **E MADRID05**

9 - 10	Excellent	Excellent performance
8 - 8,9		
7 - 7,9	Good	Above average performance
6 - 6,9		Average performance
5 - 5,9	Pass	Performance that, in spite of its shortcomings, still satisfies the minimum requirements.
4 - 4,9		
0 - 3,9	Fail	Inadequate performance (Credit is not earned).

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
RO BUCURES11	Email: <a href="mailto:erasmus@upb.ro">erasmus@upb.ro</a> Tel. +40 21 4029284	<a href="https://upb.ro/en/erasmus/">https://upb.ro/en/erasmus/</a>
E MADRID05	No VISA required as an EU national. <a href="mailto:erasmus@upm.es">erasmus@upm.es</a>	<a href="http://www.upm.es/FuturosEstudiantes/AtencionAlumno/TramitacionVisados">www.upm.es/FuturosEstudiantes/AtencionAlumno/TramitacionVisados</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:


Institution	Contact details	Website for information
RO BUCURES11	Email: <a href="mailto:erasmus@upb.ro">erasmus@upb.ro</a> Tel. +40 21 4029284	<a href="https://upb.ro/en/erasmus/">https://upb.ro/en/erasmus/</a>
E MADRID05	<a href="mailto:erasmus@upm.es">erasmus@upm.es</a>	. European Health Insurance Card  . Insurance Policy for international mobility <a href="http://www.upm.es/institucional/Estudiantes/Seguros/SeguroMovilidadInternacional">www.upm.es/institucional/Estudiantes/Seguros/SeguroMovilidadInternacional</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
RO BUCURES11	Email: <a href="mailto:erasmus@upb.ro">erasmus@upb.ro</a> Tel. +40 21 4029284	<a href="https://upb.ro/en/erasmus/">https://upb.ro/en/erasmus/</a>
E MADRID05	<a href="mailto:movilidad.etsist@upm.es">movilidad.etsist@upm.es</a>  <a href="mailto:info@aluni.net">info@aluni.net</a>	<a href="http://www.etsist.upm.es/estudiantes/servicios/alojamiento">www.etsist.upm.es/estudiantes/servicios/alojamiento</a>  <a href="http://www.aluni.net">www.aluni.net</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
RO BUCURES11	Prof. dr. ing. Mircea EREMIA, ERASMUS+ Institutional Coordinator	15.12.2020	
E MADRID05	Prof. Alberto Almendra Erasmus Institutional Coordinator  Prof. Antonio Pedrero School Coordinator		