

**ERASMUS+ Programme**  
Key Action 1 - Mobility for learners and staff -  
Higher Education Student and Staff Mobility  
**INTER-INSTITUTIONAL AGREEMENT**  
**valid during academic years 2019/2020-2020/21**  
between programme countries

<b>between</b> (name of the institution and department, where relevant)	<b>Linköpings universitet</b> <b>Faculty of Science and Engineering</b>
<b>Erasmus code / ECHE Nr.</b>	<b>S LINKOPI01 / 29359-EPP-1-2014-1-SE-EPPKA3-ECHE</b>
<b>Administrative Coordinator</b> (name, phone, e-mail)	Mr. Simon Tibell Linköping University, Faculty of Science and Engineering, Dean's Office SE-581 83 Linköping, Sweden T: +46 13 281154 F: +46 13 282835 E: international@lith.liu.se
<b>Website</b>	For exchange students in general: <a href="https://liu.se/en/education/exchange-studies">https://liu.se/en/education/exchange-studies</a> Course catalogue: <a href="https://liu.se/en/article/application-procedure-faculty-of-science-and-engineering">https://liu.se/en/article/application-procedure-faculty-of-science-and-engineering</a>
<b>and</b> (name of the institution and department, where relevant)	<b>Universidad Politécnica de Madrid</b>
<b>Erasmus code/ECHE Nr.</b>	<b>E MADRID05 / 29462</b>
<b>Contact details</b> of the senior officer in charge of this agreement and its possible updates (name, phone, e-mail)	<b>Erasmus Institutional Coordinator:</b> Prof. Alberto Almendra. c/ Pso Juan XXIII, 11. 28040 Madrid. Spain. ☎ : +34 91 336 3660 ✉ : international.europe@upm.es <a href="http://www.upm.es">www.upm.es</a>
<b>Website</b>	For exchange students: For course catalogue (in English): <a href="http://www.upm.es/sfs/Rectorado/Vicerrectorado%20de%20Alumnos/Extension%20Universitaria/Intercambios:%20movilidad%20de%20estudiantes/Erasmus/Extranjeros/guia_estudiantes_extranjeros-ENGLISH_20121022.pdf">http://www.upm.es/sfs/Rectorado/Vicerrectorado%20de%20Alumnos/Extension%20Universitaria/Intercambios:%20movilidad%20de%20estudiantes/Erasmus/Extranjeros/guia_estudiantes_extranjeros-ENGLISH_20121022.pdf</a> For course catalogue (in Spanish):

The institutions named above agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### Mobility numbers per academic year

The partners commit to amend the tables below in writing in case of changes in the mobility data by no later than the end of **October** in the preceding academic year.

#### Student Mobility

Subject Area		Study Cycle			Country		Student mobility periods	
ISCED Code*	Subject Area Name	1st	2nd	3rd	From	To	Student Mobility for Studies (number of students x months per student = total number of months)	Relevant school at E MADRID05
071	Engineering and engineering trades	X	X	X	SE	ES	6 x 10 = 60	ETSI Industriales
071	Engineering and engineering trades	X	X	X	ES	SE	6 x 10 = 60	ETSI Industriales
0716	Motor vehicles, ships and aircraft	X			SE	ES	2 x 10 = 20	ETS de Ingeniería Aeronáutica y del Espacio
0716	Motor vehicles, ships and aircraft	X			ES	SE	4 x 5 = 20	ETS de Ingeniería Aeronáutica y del Espacio

0714	Electronics and automation	X	X		SE	ES	1 x 10 = 10	ETS de Ingeniería y Sistemas de Telecomunicación
0714	Electronics and automation	X	X		ES	SE	1 x 10 = 10	ETS de Ingeniería y Sistemas de Telecomunicación
0713	Electricity and energy	X	X		SE	ES	2 x 5 = 10	ETSI Telecomunicación
0713 0714	Electricity and energy Electronics and automation	X	X		ES	SE	2 x 5 = 10 or 1x10	ETSI Telecomunicación
061	Information and Communication Technologies (ICTs)	X	X		SE	ES	2 x 10 = 20	ETS de Ingenieros Informáticos
0541	Informatics/Mathematics	X	X		ES	SE	2 x 10 = 20	ETS de Ingenieros Informáticos

\* S LINKOPI01: Under the ISCED code(s) specified in this agreement, incoming exchange students may take courses at all departments at the Faculty of Science and Engineering provided they meet the prerequisites.

\* E MADRID05: Under the ISCED code(s) specified in this agreement, incoming exchange students can choose subjects from other Schools whenever the majority of the subjects belong to one School. Students are accepted on both a semester and academic year basis.

### Staff Mobility

Subject Area		Country		Staff mobility periods	
ISCED Code	Subject Area Name	From	To	Staff Mobility for Teaching (number of staff x total number of days of teaching periods or average duration)	Staff Mobility for Training (number of staff)
071	Engineering and engineering trades	SE/ES	SE/ES	1 x 2 weeks/8 hours	
0716	Motor vehicles, ships and aircraft	SE/ES	SE/ES	1 x 1 week/8 hours	
061	Information and Communication Technologies (ICTs)	SE/ES	SE/ES	1 x 1 week/8 hours	

### Recommended Language Skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution (Erasmus code)	Subject Area (optional)	Language of Instruction 1	Language of Instruction 2	Recommended Level	
				Student Mobility	Staff Mobility
S LINKOPI01		English		A good command	
E MADRID05		Spanish		B1 ETSIINF - B2 for Master	B2

\* E MADRID05: students should have a **Level B1 Spanish** proficiency (Common European Reference Framework for Languages). The students should have to prove their language proficiency with official certificates or certificates from their home universities. Those who can not prove that level, should attend Spanish program organized by PROLINTER UPM for International student

For more details on the language of instruction recommendations, please refer to the course catalogue of each institution.

### Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution (Erasmus code)	Autumn Term	Spring Term
S LINKOPI01	Nomination: March 15 <sup>th</sup> Application: April 15 <sup>th</sup>	Nomination: September 15 <sup>th</sup> Application: October 15 <sup>th</sup>
E MADRID05	1 June 30 April (ETSII)	1 December 15 November (ETSII)

2. Decision on admission of nominated students

Receiving Institution (Erasmus code)	Admission of nominated students
S LINKOPI01	The receiving institution will send its decision within 10 weeks.

E MADRID05	The receiving institution will send its decision within 5 weeks.
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### 3. Issuance of transcript of records

Receiving Institution (Erasmus code)	Issuance of transcript of records
S LINKOPI01	A Transcript of Records can be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. Note, however, that at Linköping University it is the individual student's responsibility to apply for an official Transcript of Records generated from the university's Student Records System.
E MADRID05	A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

## Other Information

### 1. Grading Systems of the Institutions

Institution (Erasmus code)	Website, table of statistical distribution, or narrative description
S LINKOPI01	<a href="https://liu.se/en/article/study-information">https://liu.se/en/article/study-information</a>
E MADRID05	Grading system UPM: 0-4 fail; 5-6 pass; 7-8 good; 9 very good; 10 honour

2. **Visa:** The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact Details	Website for Information
S LINKOPI01	International Office intco@liu.se +46 13 284041	<a href="https://liu.se/en/article/residence-permit-visa-and-insurance">https://liu.se/en/article/residence-permit-visa-and-insurance</a>
E MADRID05	erasmus@upm.es	<a href="http://www.upm.es/institucional/Estudiantes/Atencion/TramitacionVisados">http://www.upm.es/institucional/Estudiantes/Atencion/TramitacionVisados</a>

3. **Insurance:** The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact Details	Website for Information
S LINKOPI01	International Office intco@liu.se +46 13 284041	<a href="https://liu.se/en/article/residence-permit-visa-and-insurance">https://liu.se/en/article/residence-permit-visa-and-insurance</a>
E MADRID05	<a href="mailto:erasmus@upm.es">erasmus@upm.es</a> +34 91 3367986	<p><b>European Health Insurance Card</b>  <a href="http://www.centrossanitarios.sanidadmadrid.org">www.centrossanitarios.sanidadmadrid.org</a></p> <p><b>Insurance Policy for international mobility (15€)</b>  <a href="http://www.upm.es/institucional/Estudiantes/Seguros/SeguroMovilidadInternacional">http://www.upm.es/institucional/Estudiantes/Seguros/SeguroMovilidadInternacional</a></p>

4. **Housing:** The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact Details	Website for Information
S LINKOPI01	International Office housing@liu.se +46 13 282758	<a href="https://liu.se/en/article/accommodation">https://liu.se/en/article/accommodation</a> <a href="https://liu.se/en/article/housing-vi-liu">https://liu.se/en/article/housing-vi-liu</a>
E MADRID05	<a href="mailto:erasmus@upm.es">erasmus@upm.es</a> +34 91 3367986	<a href="http://www.upm.es/internacional/Students/Student+Attention/ddeebfdf03a97210VgnVCM10000009c7648aRCRD">http://www.upm.es/internacional/Students/Student+Attention/ddeebfdf03a97210VgnVCM10000009c7648aRCRD</a>

### 5. Students and Staff with Disabilities





Institution (Erasmus code)	Infrastructure to welcome students and staff with disabilities
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S LINKOPI01	Linköping University has the infrastructure to welcome students and staff with disabilities. For more information, please see: <a href="https://liu.se/en/article/special-needs">https://liu.se/en/article/special-needs</a>
E MADRID05	<a href="http://www.upm.es/sfs/Rectorado/Vicerrectorado%20de%20Alumnos/Extension%20Universitaria/Intercambios:%20movilidad%20de%20estudiantes/Erasmus/Extranjeros/guia_estudiantes_extranjeros-ENGLISH_20121022.pdf">http://www.upm.es/sfs/Rectorado/Vicerrectorado%20de%20Alumnos/Extension%20Universitaria/Intercambios:%20movilidad%20de%20estudiantes/Erasmus/Extranjeros/guia_estudiantes_extranjeros-ENGLISH_20121022.pdf</a> <a href="http://www.upm.es/institucional/UPM/CompromisoSocial/UnidadAtencionDiscapacidad">http://www.upm.es/institucional/UPM/CompromisoSocial/UnidadAtencionDiscapacidad</a>

### Modification and Termination of the Agreement

The partners shall notify each other of changes to the agreement in writing and without delay. In the event of termination or amendment of this agreement by either partner, a notice of at least one academic year should be given by October of the preceding year (this means that a unilateral decision to discontinue the exchanges notified to the other party by 1 October 20XX will only take effect as of 1 October 20XX+1). Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### Signatures of the legal representatives/heads of institutions of both institutions:

Institution (Erasmus code): <b>S LINKOPI01</b>	Institution (Erasmus code): <b>E MADRID05</b>
Name and function of the legal representative: <b>Ulf Nilsson, Dean</b>	Name and function of the legal representative: <b>Prof. Alberto Almendra</b> <b>Erasmus Institutional Coordinator</b>
Signature:   Faculty of Science and Engineering	Signature:  
Date: <b>11.06.2018</b>	Date: 06-06-2018