

ERASMUS+
INTER-INSTITUTIONAL AGREEMENT for the academic years 2014-2021
Higher Education Student and Staff Mobility

between (name and ERASMUS ID code of the institution)	ISTANBUL TECHNICAL UNIVERSITY TR ISTANBU04
Administrative contact person (name, address, phone, fax, E-mail, website)	Emel Kanbur, Inter-Institutional Agreements ITU Erasmus Office, Ayazaga Kampusu, Otomasyon Binasi, Kat :2 TR-34469 Maslak ISTANBUL / TURKEY Tel +90 212 285 71 83 / 84 Fax +90 212 285 62 42 e-mail: erasmus@itu.edu.tr www.erasmus.itu.edu.tr General // http://www.itu.edu.tr/ For Incoming Students // http://www.eucentre-eng.itu.edu.tr/ Course List // http://www.sis.itu.edu.tr/eng/curriculums/
and (name and ERASMUS ID code of the institution)	UNIVERSIDAD POLITÉCNICA DE MADRID E MADRID05
Contact person (name, address, phone, fax, E-mail)	Prof. Alberto Almendra, Erasmus Institutional Coordinator, c/ Ramiro de Maeztu, 7. 28040 Madrid, Spain. ☎ : +34 91 336 3660 ☎ : +34 91 336 3664. ✉ : international.europe@upm.es General: www.upm.es
[More institutions could be added.]	See Annex

The institutions named above agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility in particular the recognition of the credits awarded to students by the partner institution.

Student Mobility(SM)- The partners commit to amend the tables below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

ERASMUS Subject Area		Study Cycle			Country		Total number	
ISCED Code	Area Name	1st	2nd	3rd	From	To	S	S/m
582	ETSI Caminos Building and civil engineering	x	x		TR	ES	2	20
582	Building and civil engineering	x	x		ES	TR	2	20
522	ETSI Industriales Electricity and energy	x	x		TR	ES	2	20
522	Electricity and energy	x	x		ES	TR	2	20
523	ETS de Ingeniería y Sistemas de Telecomunicación (former EUITeleco) Electronics and automation	x			TR	ES	3	30
523	Electronics and automation	x			ES	TR	3	30
529	ETSI Minas y Energía Engineering and engineering trades (Mining)	x	x	x	TR	ES	2	20
529	Engineering and engineering trades (others)	x	x	x	ES	TR	2	20
443	Earth science (Geology)	2	2	1	TR	ES	5	50
443	Earth science	x	x	x	ES	TR	5	50

Teaching Staff Mobility (TSM)

ISCED code	Erasmus Subject Area	Home country	Host country	Duration in number of weeks	Number of teaching hours per week
	All subject areas above	TR	ES	1	5
	All subject areas above	ES	TR	1	5

Recommended Language Skills

Receiving Institution	Subject Area	Language of Instruction 1	Language of Instruction 2	Recommended Level	
				SM	TSM
TR ISTANBU04		TR	EN	B1	B2
E MADRID05		ES		A2-B1 B1 (ETSII)	B2

Additional Requirements

Architecture students are supposed to send their portfolio including previous works within their application documents.

Calendar

1. Applications on nominated students must reach the receiving institution by:

Receiving Institution	Autumn Term	Spring Term
TR ISTANBU04	June	October
E MARID05	10, June 30, April (ETSII)	1, December 15, November (ETSII)

2. The receiving institution will send its decision within [4] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.

4. It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

Information

1. Grading Systems of the Institutions

Receiving Institution Erasmus ID Code	Information on the webpage
TR ISTANBU04	http://www.eucentre-eng.itu.edu.tr/Icerik.aspx?sid=1520
E MADRID05	0-4 fail; 5-6 pass; 7-8 good; 9 very good; 10 honour

2. Visa: The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Institution Erasmus ID Code	Contact Details	Website for Information
TR ISTANBU04	İlteriş Güçlüer/ erasmus@itu.edu.tr tel: +902122857183	http://www.eucentre-eng.itu.edu.tr/Icerik.aspx?sid=1520
E MADRID05	erasmus@upm.es	http://www.upm.es/institucional/Estudiantes/Atencion/TramitacionVisados

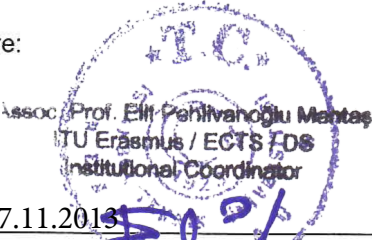

3. Insurance: The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Institution Erasmus ID Code	Contact Details	Website for Information
TR ISTANBU04	İlteriş Güçlüer/ erasmus@itu.edu.tr tel: +902122857183	http://www.eucentre-eng.itu.edu.tr/Icerik.aspx?sid=1520
E MADRID05	erasmus@upm.es	<p>. European Health Insurance Card www.centrossanitarios.sanidadmadrid.org</p> <p>. International Mobility (15 €) http://www.upm.es/institucional/Estudiantes/Seguros/SeguroMovilidadInternacional</p>

4. Housing: The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Institution Erasmus ID Code	Contact Details	Website for Information
TR ISTANBU04	İlteriş Güçlüer/ erasmus@itu.edu.tr tel: +902122857183	http://www.eucentre-eng.itu.edu.tr/Icerik.aspx?sid=1520
E MADRID05	erasmus@upm.es tf: +34-91-3367986	www.upm.es/internacional/Students/Student+Attention/ddeebfdf03a97210VgnVCM10000009c7648aRCRD

Signatures of the legal representatives/heads of institutions of both institutions:

Name of institution: ISTANBUL TECHNICAL UNIVERSITY	Name of institution UNIVERSIDAD POLITÉCNICA DE MADRID
Name and status of the official representative: Assoc. Prof. Elif Pehlivanoglu Mantas ITU Erasmus/ ECTS/DS Institutional Coordinator	Name and status of the official representative: Prof. Alberto Almendra Erasmus Institutional Coordinator
Signature: 	Signature: 
Date: 27.11.2013	Date: 22 NOV. 2013